



## Undertaking by the Parent/Student

Session: \_\_\_\_\_

(My ward name: \_\_\_\_\_ Class \_\_\_\_\_ Section: \_\_\_\_\_ )

Kindly read the below terms of undertaking carefully and acknowledge the same by signing.

Kindly keep a Photostat copy for your own reference in future.

### A. DISCIPLINE

1. I understand that a discipline committee headed by the Principal of the school is the sole authority to take the final decision in respect of any kind of disciplinary action against my ward and its decision shall be final and irrevocable.
2. I understand that the Principal along with the members of the disciplinary committee of the school shall have all powers to take the decision of suspension/ removal of my ward if he/she violates any school code of conduct, misbehaves with the teacher, uses abusive language, passes derogatory remarks against any student/teacher/staff member/violates the modesty of female student of the school/classmates in any form media/internet/pamphlets/MMS/SMS/What's App etc or would indulge in any type of anti-social activities, violence/fight with classmates in or outside the school premises.
3. I ensure that official school uniform will be worn by my ward daily (regular classes, PTM, events etc unless instructed otherwise).
4. I undertake the responsibility that my ward shall abide by the rules and regulations of the school as amended from time to time with regard to academics, discipline, labs, library, transport, parking, behaviour, while visiting organizations outside school, school meets, picnics & field trips.
5. I shall be liable to pay fine/costs as prescribed by the school or any damage to the property of school individually or jointly with others.
6. I understand that mobile phones/I pod/ camera is not permitted to be used in the school premises/school trips (except prior permission of Principal). Violation of the rule shall incur fine or confiscation of the electronic gadget.
7. I undertake that if my ward is expelled from the school in mid-session under any disciplinary action, I/we shall not claim refund of the fact that child has attended full session or not.
8. I, hereby Declare that I or my ward will neither join in any coercive agitation/strike for the purpose of forcing the authorities of the institute to solve any problem, nor I will participate in any activity, which has a tendency to disturb the tranquillity of school premises.
9. I undertake that I shall not take any proceedings(s) legal or otherwise against the school authorities for any bad break/harm or for any disciplinary action taken by the school.

## **B. Fee**

1. I undertake that I have received complete information of fee structure of the school. I know all the heads in which school is taking fee.
2. I shall pay the entire fee as per the notified schedule (quarterly) as per the circulars issued through school app and website.
3. I understand that the school is taking fee of 10 months only in 4 equal parts of one academic session.
4. I understand that fee once paid (including Transport) will not be refunded.
5. I understand that there shall be a yearly increase of 10% of Tuition fee (after approval) and fee slab changes in class I, VI, IX and XI. I will agree on the changes.
6. I understand that if I sought for TC in the mid-session I shall be liable to pay 100% fee of that academic year to get the TC.
7. I understand that the school fees should be paid on due dates otherwise fine of Rs. 25/- per day will be charged. If I fail to pay the fee till the due date of next instalment, then the name of my ward will be struck off. However if re-admission is sought for then re-admission charges will have to be paid.

## **C. Continuation and Discontinuation**

1. I understand that shall fill Continuation form every year within the time span(February), failing which my wards admission stands cancelled for next session and seat may be allotted to any desired eligible candidate.
2. I understand that after giving consent for continuation I am bound to pay the schools fee for that academic session. Failing to which my wards TC shall be retained by the school.

## **D. Transport**

1. I understand that the school provide bus/van facility but offer no guarantee that a seat in the school bus will be always available, if the bus is in full capacity.
2. I understand that it is the responsibility of the parents/guardians to drop and collect their ward from the specified stop on time. School bus/van will not go to their doorsteps. If the escort person is not available at the stop bus/van shall wait only for 2 mins. And bring the student back to school. It will be the duty of parent to collect the child from school.
3. I understand that in case of any complaint regarding the driver or timings, I shall discuss it with Transport in-charge and not force the driver to do it.
4. The routes will be finalised by the school authorities, parents will not have any say in it.

5. I understand that transport once provided will not be discontinued for that quarter. Request for change of address will be entertained subject to availability of seat.

6. I understand that for any change in the address or pick/drop point; I need to submit a written application in the transport department prior.

### **E. Examination**

1. I understand that to be eligible for annual/board examinations, minimum attendance prescribed as per CBSE is 75%. Same is for promotion. I undertake that my ward will abide by the rule.

2. I understand that admission to class X & XII will only be considered if the Board registration number from the previous school is available.

3. I understand that school will not be responsible if any information/ syllabus/ test/ exam is missed due to my child's absence from school.

4. I understand that all dates regarding the exams/ holidays shall be mentioned in advance in the school calendar. Therefore, I will not ask for the extension of leave or exemption from examination in any case. Exam dates shall not be rescheduled and re-examinations will not be conducted.

5. I understand that the pass percentage in school in all the class is 40%. If my ward fails to get these minimum percent criteria he/she may be detained in the same class. Failing twice in the same class will lead to expulsion from the school. I agree to this condition.

### **F. Medical & Safety**

1. I declare that, my ward is not suffering from any kind of serious/ contagious ailment and/or any psychiatric disorder. I understand that I should not hide about the medical condition of my ward (special case if any) which is required to be passed on to school for the first aid action and I have informed the school in written for any such medical condition. If later my ward is found/School doctor confirms child to have any condition which I have not declared with this declaration, school reserves the right to cancel my admission.

2. I do understand and am satisfied that the school management is very cautious about the safety and welfare of children. In spite of the best efforts and all possible precautions and safety measures taken by the school, any mishappening may occur due to any extraneous factors, which are beyond the control of the school; I undertake that I shall not blame the School Management in any manner and shall have no claims at all, what so ever.

### G. Field trips /school picnic/excursion

1. I am aware that school may conduct field trips/ excursion outside the school to give exposure about various fields. I allow my child to participate in such activities. If I wish not participate in such activities I will inform in writing to school well in advance.

### H. General Rules

1. I undertake that I can request for a meeting with the Principal/Teachers during visiting hours only. In case of any serious problem concerning my ward, I can request a meeting time otherwise. However, I can ring up any time in school working hours.

2. I understand that for any queries I will contact on the given school's number. Calling Principal or Teachers on their personal number or after school hours is strictly prohibited.

3. I undertake that my wards admission may be cancelled, at any stage, if I found ineligible and/or the information provided by me are found to be incorrect/illegal.

1. I undertake to abide by the admissible rules and regulation, concerning discipline, attendance, etc. of the school, and also follow the code of conduct prescribed for the students, as enforced time to time and subsequent changes/modifications/amendments made thereto. I acknowledge that, the institution has the authority for taking punitive actions against for violation and non /compliance of the same.

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### Acknowledgement

I have gone through the terms of above undertaking and understand that following these are for my/his/her own benefit and improvement. I also undertake that if I fail to comply with these terms; will be liable to suitable action as per school rules and law.

This undertaking is executed by me on \_\_\_\_\_ day of \_\_\_\_\_  
(DD/MM/YYYY) at Korba, Chhattisgarh.

Signature of Father or Mother

Signature of student in case he/she is in  
class IX/X/XI/XII

Mobile Number:

Date:

Place: